



Program evaluation committee - clinical phase (PEC-c)

Overview

In order to acknowledge the mission and vision of the medical doctor program (MD) in the clinical phase, the deanship of the faculty of medicine and health sciences (FMHS) has created and approved the program evaluation committee (PEC). The PEC has two components: the basic and the clinical phase. The PEC- clinical is an extension of the mission of the basic one in order to have a dynamic and continuous process of program evaluation and monitoring. The responsibility of the PEC- clinical is to evaluate and criticize the MD program curriculum during the clinical phase to meet the MD program ILOs, objectives, and mission and vision. The PEC- clinical constantly collaborates with the MEU, CCC, MPC, and the deanery of the FMHS.

Purpose

The PEC has been established and created by the deanery of FMHS in order to continuously monitor, evaluate and assess the MD program curriculum. It is a formal way of evaluating the extent that the FMHS follows in order to achieve the MD program educational outcome. The PEC- clinical is an essential component of the PEC which focuses its work on the clinical phase of the MD program. The PEC- c collects data from the different assessment methods, student and staff surveys, and formal feedback in order to check and audit the compliance of achieving the educational outcome during the clinical phase. The PEC-c has a clear pathway where direct feedback is sent through the MPC, dean's office, and the stakeholder council in order to implement changes on the grounds. The PEC- c effectively collaborates with the MEU, MPC, and the CCC in order to extract data and implement changes. *(Please see attached algorithm).*

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Scope

Medical students in the clinical phase rotate at Najah National University Hospital (NNUH) and other hospitals affiliated with An-Najah National University (ANU).

Clinical staff and instructors are involved in medical students' education and assessments.

Postgraduates and residents in training

Collaborative bodies

The medical education Unit (MEU)

The clinical curriculum committee (CCC)

The Medical program committee (MPC)

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Policy

Responsibilities

- To assess the extent to which the educational outcomes and ILOs have been implemented during the clinical phase.
- To assess that the training and education during the clinical phase meet the FMIIS mission and vision.
- To assess the performance of the medical students during the national exams and the different summative assessment methods during the clinical phase. Moreover, the PEC- c assesses the compatibility of the different assessment methods with the course ILOs and the educational outcomes.
- Evaluate the performance of medical students in the international exams (NBME). Also, the PEC-c in collaboration with the head of departments reviews the objectives and content of the international exams to link them directly with the MD program curriculum and ILOs.
- The PEC-c gives direct feedback and recommendations based on their observations and analysis to the MPC. The MPC analyses all data and proceeds with the attached algorithm. By the end of the algorithm, all agreed changes and recommendations are implemented.
- The PEC- c regularly receives feedback from the medical student in the clinical phase through the MEU and the clinical course co-coordinators to identify any evolving concerns and to address the student's progress.
- The PEC- c reviews all surveys which are arranged by the MEU and reflects on them. The report is sent directly to the dean of the FMHS to address new concerns.
- The PEC- c assesses the preparation of the medical students in the clinical phase for their future clinical careers.

Membership of PEC-clinical:

The PEC- c is an essential part of the PEC. However, in order to have a comprehensive representation in the PEC-c, additional members are added to PEC-c as the following:

- Chair of PEC-c: The chair of PEC-c is appointed by the chair of PEC in agreement with the dean and the chair of the CCC.
- Co-chair of PEC-c: is a clinician who is a member of PEC and at least has an assistant professor degree and 5 years' experience of teaching.

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- Miscellaneous: Two other members join according to the chair's suggestion to boost the committee performance. These members are: an MD from the biomedical sciences department and a clinician. Both members should have at least 3 years' experience of teaching.

Meeting and Governance:

- The committee meets every 3 months. An ad-hoc meeting may be arranged upon the chair's request.
- Agenda and meeting material will be pre-circulated unless otherwise noted.
- Minutes will be kept and approved by members
- The PEC-c writes two official reports. The first report is during the clinical year to show feedback, results of surveys, and other issues. The final report is written by the end of the clinical year. The final report includes an analysis of all collected data, reflection, and recommendations. The PEC-c is responsible for handover the official report to the chair of the PEC who should pass the report to the MPC. (See attached algorithm)

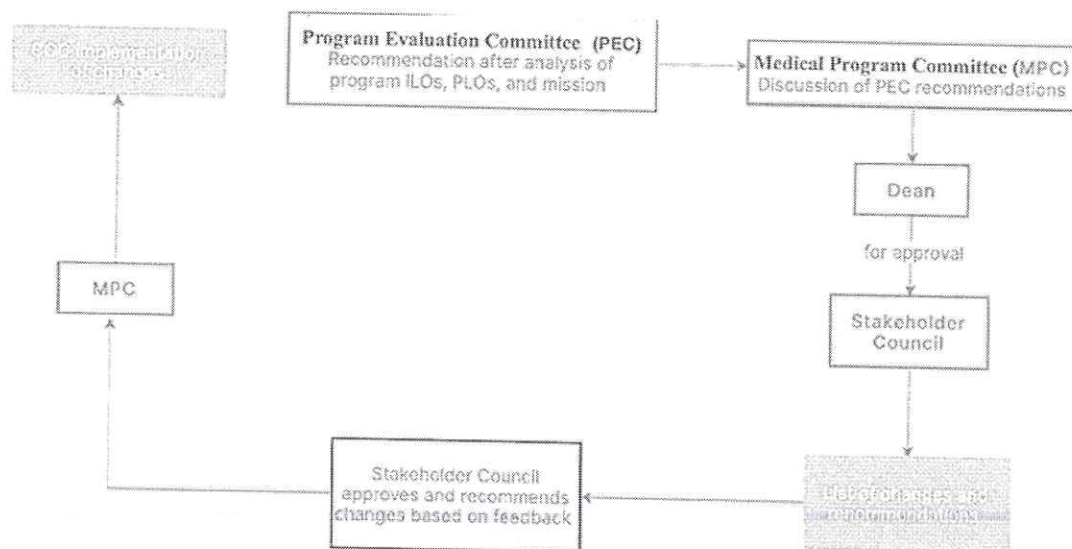
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PEC Clinical Section



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